

Manchester
Adult
Education

Vocational & Professional Development Prospectus

2022/23

Courses in

Adult/Health & Social Care - Health & Well-Being
Counselling - Leadership & Management
Early Years - Teamleading

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Enrolment

To register for enrolment scan the QR code below...



Fee Information

Courses are free for residents out of work and actively seeking employment. If you are working but on a low income you may also qualify for free fees. Please contact us for more information.

Entry requirements

Level 1

Previously achieved/working towards level 1 English & maths and/or a good standard of written/spoken English and digital skills and/or achieved an equivalent level 1 sector related qualification.

Level 2

Strong written/spoken English and digital skills and/or achieved an equivalent level 2 sector related qualification and/or attending sector related work placement. (volunteering/employment)
Previously achieved/working towards level 2 English & maths.

Level 3

Achieved level 2 Functional skills /GCSE in English & maths.
Strong written/spoken English and digital skills.
Achieved an equivalent level 2 sector related qualification and/or attending sector related work placement. (volunteering/employment)

Values based requirements for adult/health and social care courses

An approach which attracts and recruits on the basis that the individual's values and behaviours align with the values of the sector.

Teaching & Learning

We have a wide range of study options to choose from here at Manchester Adult Education.

Whether you are just starting out and need more support or looking to update your knowledge and skills in your chosen career.

Some of our study options include:

Centre

Attending a centre for classes, supported with independent self study away from the classroom.

May involve an industry related work placement/employment alongside. (if applicable)

Online Classes

Attending a live online lesson, supported with independent self study away from the lesson.

May involve an industry related work placement/employment alongside. (if applicable)

Independent Online

Self directed online courses using an e-learning platform, fully flexible to work around personal/work commitments.

Learners must have strong confidence in their digital skills to complete online courses independently.

See the digital courses on our website if you need further support.

Our Centres

Abraham Moss Adult Learning Centre

Forum Learning Centre

Greenheys Adult Learning Centre

Longsight Library and Learning Centre

Newton House Adult Learning Centre

The Avenue Library and Learning Centre

Withington Adult Learning Centre

Crescent Road, Crumpsall, M8 5UF

Forum Square, Wythenshawe, M22 5RX

Upper Lloyd Street, Moss Side, M14 4HZ

519 Stockport Road, Longsight, M12 4NE

203 Droylsden Road, Newton Heath, M40 1NY

Victoria Avenue East, Blackley, M9 6HW

24a Burton Road, Withington, M20 3ED

Health & Wellbeing

Develop your knowledge and skills to support the health and well-being of others.

Courses are not intended to support one's own mental health.

* Earlier completion dates can be flexible depending on the pace of the learner

* Later start dates can be considered if a learner wishes to study online independently and will be discussed at the enquiry stage

Course	Start Date	Teaching & Learning Option(s)	Day	Time	Duration
Level 1 Award in Awareness of Substance Misuse	On enrolment	Online (Independent) E-Learning Platform	Flexible	Flexible	12 weeks*
Level 1 Certificate in Wellbeing	On enrolment	Online (Independent)	N/A	N/A	9 weeks*
	October	Online Class	Tuesday	9:30am - 2:45pm	
	January April	Online Class Online Class	Tuesday Tuesday	9:30am - 2:45pm 9:30am - 2:45pm	
Level 1 Award in Mental Health Awareness	October	Centre - Abraham Moss	Wednesday	9:30am - 11:45am	5 weeks*
	October March	Centre - Forum Centre - The Avenue	Wednesday Monday	9:30am - 11:45am 9:30am - 11:45am	
	November	Online Class	Monday	12:30pm - 2:45pm	
Level 2 Certificate in Awareness of Mental Health Problems	September	Online Class	Monday	12:45pm - 3:00pm	36 weeks*
	November	Centre - TBC	TBC	TBC	
Level 3 Diploma in Understanding Mental Health	September	Online Class	Tuesday	5:30pm - 8:00pm	36 weeks*
	September	Centre - Abraham Moss	Thursday	9:30am - 12:00pm	
Level 2 Certificate in Counselling Skills	September	Centre - Greenheys	Wednesday	5:00pm - 7:15pm	12 weeks*
	February	Centre - Greenheys	Thursday	9:30am - 11:45am	
	January	Online Class	TBC	TBC	
Level 3 Diploma in Counselling Skills	September	Centre - Abraham Moss	Tuesday	5:30pm - 8:00pm	36 weeks*
	January	Online Class	TBC	TBC	

Careers and progression

Further learning at level 2-3 - access courses/higher education - online course to enhance CPD - employment. Some careers may include, but are not limited to:

- Care support workers in adult residential settings
- Healthcare assistants in community, primary care and acute health environments
- Care support workers in domiciliary services, supported living or day services
- Community-based support workers
- Relevant employment within the health and social care sector
- Counselling/Pastoral Mentor
- Nursing homes, domiciliary care, day centres or some clinical healthcare settings within job roles such as:
- Senior care support worker
- Lead personal assistant

Adult/Health & Social Care

Develop your knowledge and skills to work in the adult/health and social care sector.

You should plan to gain industry placement in these sectors alongside your studies.

Course	Start Date	Teaching & Learning Option(s)	Day	Time	Duration
Level 1 Award/ Certificate in Introduction to Health, Social Care & Young People's Settings	September	Centre - Abraham Moss	Thursday	9:30am - 2:45pm	16 weeks
	October	Centre - Greenheys	Wednesday	9:30am - 11:45am	22 weeks
	January	Centre - TBC	TBC	TBC	TBC
	April	Centre - TBC	TBC	TBC	16 weeks
Level 2 Certificate/ Extended Diploma in Health & Social Care	September	Centre - Greenheys Centre - Abraham Moss	Friday Tuesday	9:30am - 12:30pm 11:45am - 2:45pm	36 weeks
	September	Online Class	Tuesday	9:15am - 12:15pm	
Level 3 Certificate in Health & Social Care	September	Centre - Greenheys	Thursday	9:30am - 3:00pm	36 weeks
Level 3 Diploma in Adult Care	September	Centre - Abraham Moss	Wednesday	9:30am - 3:00pm	36 weeks

Careers and progression

Further learning at level 2-3 - access courses/higher education - online course to enhance CPD - employment. Some careers may include, but are not limited to:

- Care support workers in adult residential settings
- Healthcare assistants in community, primary care and acute health environments
- Care support workers in domiciliary services, supported living or day services
- Community-based support workers
- Relevant employment within the health and social care sector
- Counselling/Pastoral Mentor
- Nursing homes, domiciliary care, day centres or some clinical healthcare settings within job roles such as:
- Senior care support worker
- Lead personal assistant

Early Years

Develop your knowledge and skills to work in the early years. These qualifications support your understanding of babies and young children from birth to 7 years of age with applied knowledge in the early years, 0-5 years.

You should plan to gain industry placement in an early years setting alongside your studies.

Course	Start Date	Teaching & Learning Option(s)	Day	Time	Duration
Entry 3 Award in Caring for Children	January	TBC	TBC	TBC	18 weeks
Level 1 Certificate in Caring for Children	September September March	Centre - The Avenue Sacred Heart Gorton TBC	Monday Thursday TBC	9:30am - 11:45am 9:30am - 11:45am TBC	18 weeks
	January	Online Class	TBC	TBC	
Level 2 Diploma for the Early Years Practitioner	September	Centre - Longsight	Wednesday	9:30am - 2:45pm	36 weeks

Careers and progression

Further learning at level 2-3 access courses/higher education - online course to enhance CPD - employment.

Learners may work under supervision at level 1-2 in a variety of roles such as:

- Nursery practitioner
- Classroom assistant
- Pre-school practitioner
- Early years practitioner
- Teaching assistant
- Learning support assistant
- Special educational needs assistant

Education

Develop your knowledge and skills to support children, young people and adult education.

You should plan to gain industry placement in primary, secondary, colleges or special educational settings alongside your studies.

Course	Start Date	Teaching & Learning Option(s)	Day	Time	Duration
Level 1 Award in Preparing to work in Schools	September September March November	Centre - Abraham Moss Centre - Withington Centre - Forum Centre - Longsight	Tuesday Tuesday Wednesday Thursday	9:30am - 11:45am 9:30am - 11:45am 12:30pm - 2:45pm 12:30pm - 2:45pm	11 weeks
	September/March	Online Class	Monday	12:45pm - 3:00pm	
Level 2 Award in Support Work in Schools & Colleges	October January January	Centre - The Avenue Centre - Forum Centre - Withington	Wednesday Wednesday Monday	12:30pm - 2:45pm 9:30am - 11:45am 12:45pm - 3:00pm	17 weeks
	September February	Online Class Online Class	Monday TBC	9:30am - 11:45am TBC	
Level 2 Certificate in Supporting Teaching & Learning	September	Centre - Greenheys Centre - Forum	Tuesday Thursday	12:00pm - 3:00pm 9:30am - 12:30pm	36 weeks (fast track)
	September January	Online Class TBC	Monday Friday	9:15am - 12:15pm 9:30am - 3:00pm	
Level 3 in Supporting, Teaching & Learning in Schools	September	Centre - Greenheys	Tuesday	4:30pm - 7:30pm	36 weeks
	September	Online Class	Wednesday	12:00pm - 3:00pm	

Careers and progression

Further learning at level 2-3 - access courses/higher education - online course to enhance CPD - employment.

Learners may work under supervision at level 1-2 in a variety of roles such as:

- Teaching assistant
- Learning support assistant
- Special educational needs assistant
- Senior teaching assistant
- Senior learning support assistant
- Senior special educational needs assistant (SEND)
- Mentor

Professional Development

A wide range of professional development pathways to complement the career you are working in already or to enhance your skills when applying for work in a specific sector.

*Earlier completion dates can be flexible depending on the pace of the learner

Course	Start Date	Teaching & Learning Option(s)	Day	Time	Duration
Level 1 Award in Safeguarding in a Learning Environment	On enrolment	Online (Independent) E-Learning Platform	Flexible	Flexible	7 weeks*
Level 2 Certificate in Safeguarding, Prevent & British Values	On Enrolment	Online (Independent) E-Learning Platform	Flexible	Flexible	12 weeks*
Level 2 Certificate in Understanding Behaviour that Challenges	September January	Centre - Withington Centre - Abraham Moss	Thursday Thursday	9:30am - 11:45am 9:30am - 11:45am	14 weeks*
Level 2 Certificate in Principles of Working with Individuals with Learning Disabilities	November November	Centre - Withington Centre - Forum	Tuesday Thursday	12:30pm - 2:45pm 12:30pm - 2:45pm	16 weeks*
Level 3 Award in Supporting Individuals with Learning Difficulties	October	Centre - The Forum	Wednesday	12:30pm - 2:45pm	18 weeks*
Level 2 Certificate in Team Leading	October January	Online Class TBC	Wednesday TBC	4:30pm - 7:00pm TBC	24 weeks*
Level 3 Leadership & Management	On Enrolment	TBC	TBC	TBC	TBC
Level 3 Certificate in Assessing Vocational Achievement	January April	Centre - Abraham Moss Centre - Abraham Moss	TBC TBC	9:30am - 12:00pm 9:30am - 12:00pm	TBC

Short Courses

Develop your skills with a non-accredited short course at one of our centres.

Suitable for employers, employees or as a starting point if you are new to the sector and not sure whether to commit to an accredited course.

Course	Start Date	Teaching & Learning Option(s)	Day	Time	Duration
Mindful Art & Sensory Play	Monthly TBC on demand	Various centres - City wide	TBC on demand	am/pm sessions available	3 weeks
Mindsets	Monthly TBC on demand	Various centres - City wide	TBC on demand	am/pm sessions available	2 weeks
Disability Awareness	Monthly TBC on demand September	Various centres - City wide Online Class	TBC on demand Monday	am/pm sessions available Afternoon	6 weeks
Develop an Awareness of Infection Control	Monthly TBC on demand	Various centres - City wide	TBC on demand	am/pm sessions available	3 weeks
Making Career Choices in Care & Education	Monthly TBC on demand	Various centres - City wide	TBC on demand	am/pm sessions available	3 weeks
Makaton Awareness & Basic Signs	Monthly TBC on demand	Various centres - City wide	TBC on demand	am/pm sessions available	4 weeks
Basic First Aid	September October October January	Centre - The Avenue Centre - Withington Centre - Forum Centre - Abraham Moss	Monday Tuesday Thursday Wednesday	Afternoon Afternoon Afternoon Afternoon	3 weeks
Preparation for Placement/Volunteering	Monthly TBC on demand	Various centres - City wide	TBC on demand	am/pm sessions available	2 weeks

Support

Our dedicated team are industry experts in their sector and will support you with your course. You will be assigned a course tutor who will provide support, advice and guidance. We also have a specialist team to support you with preparing for work and the important steps to get you there.

Industry Placement

Working/volunteering within the sector relating to your chosen course/career path is important in conjunction with your course. This is not a mandatory requirement at level 1, however is at level 2-3. It's important to consider this when deciding on your next steps onto courses with us.

Laptop Loan Scheme

We would strongly advise you to have a laptop/computer in order to complete most of our courses. If you need support loaning a laptop for the duration of your course this may be available for you.

*Laptop loans are subject to specific courses and subject to availability.

Employer Partnership

We work with a number of employers across Greater Manchester to provide them with their training needs.

Get in touch if you would like some bespoke training delivered at your organisation or you have some specific training needs in mind.

Contact us at: manadulthood.org.uk/contact/

Follow and like us on social media



@manadulted



This course will give you knowledge and understanding of what going through a mental disorder is like. With this information you can express a caring, compassionate nature to someone going through a mental disorder, which will in return help with the health and healing of that person. I now have the confidence to look for a job to support others going through a mental health disorder. The course has given me confidence to face my fears and turn, I can't do that, into, I can, I have done it.

Linda

Level 1 Mental Health



When I started completing my course with MAES I initially wanted to become a support worker in rehabilitation or counselling. During my Health and Social Care Level 2 qualification I have found myself wanting to pursue a career as a mental health nurse, possibly working with the NHS or for an independent company. There is no price that could be given when truly helping someone to make their lives better, be happier and look forward to bright future.



Dwayne

Or visit our website for more information:

manadulted.org.uk



Education & Skills
Funding Agency



European Union
European
Social Fund



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